



Raffle Application Checklist

Name of Organization: _____

Address: _____ Member Contact: _____

_____ Email Address: _____

The items listed below must be enclosed with your **Application to Manage and Conduct a Raffle Lottery** form.

- License Fee**
 - 3% of total prizes to be awarded
 - The cheque made payable to the *Township of North Huron*
 - The cheque **must** be drawn from your designated lottery trust account
- Sample/Mock Ticket**
- Complete List of Prizes with Retail Value listed**
- Rules for the Draw**
 - A detailed description of the sequence of the prize draws and in the case of 50/50 draws, the maximum value of the prize.
- Prizes Must be at Least 20% of Total Ticket Sales**
- Complete “Application to Manage and Conduct a Raffle Lottery” with:**
 - Location, date & time of the proposed draw
 - The price of the tickets
 - Total number of tickets to be printed
 - Charitable use of proceeds must be specific
 - If the prize value totals \$10,000 or more, a financial guarantee from a financial institution is required and must be made payable to the Township
 - Signed by two principal officers

**Please Return Completed Reports to the North Huron Municipal Office
274 Josephine Street, P.O. Box 90, Wingham, ON N0G 2W0**

Telephone: 519-357-3550 ext. 121 Email: okempel@northhuron.ca