



# Township of North Huron Marriage License Application Package

*Please note that Marriage Licenses are issued by appointment only at the North Huron Municipal Office by the Clerk's Department. To book an appointment, please contact the Municipal Office at (519) 357-3550.*

## General Information

To get married in Ontario, you will require the following:

1. A marriage license;
2. An authorized Marriage Officiant (Religious or Civil); and
3. Two (2) witnesses.

Marriage licenses are valid for three months (90 days) from the date of its issuance. It is recommended that you apply at least 30 days before your wedding date, to ensure adequate processing time.

## Marriage License Application Requirements

To successfully apply for a marriage license, both parties to the proposed marriage must:

1. Be at least eighteen (18) years of age. If any party is sixteen (16) or seventeen (17) years of age, an additional consent form must be signed by the applicants' parents or legal guardians and submitted with the application form.
2. Complete the Marriage License Application – Form 3 in its entirety, complete with signatures from both applicants.
  - a. Printed forms are available at the North Huron Municipal Office during regular business hours; or
  - b. Online fillable forms are available online at:  
<https://forms.mgcs.gov.on.ca/en/dataset/007-11018>
  - c. Please note that on the form "Single Name" means maiden name;
  - d. If either party has a P.O. Box number as a mailing address, you must provide the residential 911 address;
  - e. If either party lives on a Canadian Armed Forces Base, you must provide both room and barrack numbers.

3. Produce two original and valid pieces of government-issued identification, one piece of identification must include a photo. Any copies of expired identification will not be accepted. The following table is acceptable forms of identification:

Birth Certificate	United States Green Card
Valid Passport	Native Status Card
Valid Driver's License	Record of Immigration Landing
Canadian Citizenship Card	Permanent Residency Card
Canadian Government Refugee Travel Document	Citizenship Card from any Country
Conditional Release Identification Card	Ontario Photo ID Card

- a. If one of the above pieces of identification does not include a birth certificate, for either, or both parties, the applicable party must also fill out and sign the waiver form: *North Huron Marriage License Application – Waiver – Birth Certificate Not Used as Form of Identification*.
- b. Health Cards are not an acceptable piece of identification in accordance with the Personal Health Information Protection Act.
- c. If any of your identification is in a language other than English, you must present it with an official translation of the document.
4. For applications where at least one of the applicants has been married previously, you must produce official proof of divorce from the previous marriage(s).
  - a. For applicants divorced in Canada, include an original or court-certified copy of the Final Decree, Final Judgment or Certificate of Divorce with the application. This certificate will have a seal and original signature. No photocopies will be accepted.
  - b. If the divorce was granted outside of Canada, please review Service Ontario's [Getting Married in Ontario](#) page.
  - c. If either party whose former marriage was dissolved or annulled outside of Canada, please visit Service Ontario's [Remarry after a divorce - Out-of-country divorces](#) page.
  - d. If either party is a widow/widower, they are not required to produce a death certificate to get a marriage license.

## Obtaining Your Marriage License

When an application package is complete and is ready for submission, please contact the Township of North Huron Clerk's Department at (519) 357-3550 during regular business hours to set up an appointment.

It is not necessary for both the applicants to be present to obtain a marriage license. One party may obtain the license provided that the completed and signed application, accepted original identification, and any supporting documentation required are provided for both applicants.

The fee for obtaining a marriage license is set out in the Township's Fees and Charges By-law. The fee is payable to the Township of North Huron by cash, debit/credit or cheque and is required to be paid at the time of the issuance of the marriage license.

A complete marriage license application checklist is available within this Application Package which can be referred to by the couple.

## North Huron Authorized Marriage Officers

In Ontario, only those authorized under the Marriage Act can perform the duties of a marriage officiant.

There are two categories of marriage officiants in Ontario:

- Registered marriage officiants; or
- Civil marriage officiants

### Religious Ceremonies

Religious ceremonies are officiated by a registered marriage officiant. Registered Religious Marriage Officiants can be viewed on the [Ontario registry](#).

### Civil Ceremonies

Civil ceremonies are officiated by a civil marriage officiant, including any of the following: An Ontario Judge, Justice of the Peace, a Municipal Clerk or their delegate authorized to perform civil marriages in Ontario.

The listing of authorized Marriage Officiants for the Township of North Huron is available on the [Civil Marriage Ceremonies page](#) on the Township website.

To book a North Huron Civil Marriage Officiant to perform your marriage ceremony, please do so through the [North Huron Marriage Officiant Booking Form](#).

## After Your Ceremony

After the ceremony, the civil marriage officiant who performed your wedding provides you with a record of solemnization as a keepsake. This is not a marriage certificate. You may apply for a marriage certificate from Service Ontario six to eight weeks after your marriage ceremony. Couples can also complete a Marriage Certificate Application and mail it directly to the Registrar General's office or request the Marriage Certificate online from Service Ontario.

# Marriage License Application Checklist

1. Are you at least 18 years of age?
  - If 16 or 17 years of age, you must also submit the consent form signed by parents or legal guardians along with this application.
2. Have you filled out the Marriage Licence Application – Form 3 in its entirety either in paper form, or via PDF?
  - Link to online fillable PDF: [Service Ontario Marriage Licence Application Form 3](#)
  - If you filled out digitally, do you have a printed copy/have you emailed the form to Clerk's Department staff to be printed prior to your appointment?
3. Do you have two **ORIGINAL and VALID** pieces of government-issued identification, one including photo identification? Any copies or expired identification will not be accepted.

Initial the acceptable identification types presented for **EACH** party:

		Birth Certificate (including any change of name certificates)			United States Green Card
		Valid Passport			Native Status Card
		Valid Driver's Licence			Record of Immigration Landing
		Canadian Citizenship Card			Permanent Residency Card
		Canadian Government Refugee Travel Document			Citizenship Card from any country
		Conditional Release Identification Card			Ontario Photo ID Card

- a. If one of the submitted pieces of identification is not a birth certificate, for either, or both parties, please ensure that you fill out and sign the following waiver form : *North Huron Marriage Licence Application – Waiver – Birth Certificate Not Used as Form of Identification*. \*\*This form is available within this Application Package or at the North Huron Municipal Office.
- b. If any of your identification is in a language other than English or French, you must present it with an official translation of the document.

4. For all parties whose former marriage was dissolved or annulled in Canada (Not applicable for a widow or widower), you must present official proof of each divorce which can include the original or court-certified copy of one of the following documents:

Initial the applicable document types presented for **EACH** party:

Applicant:

<input type="checkbox"/>	The Final Decree	<input type="checkbox"/>	A Certificate of Divorce	<input type="checkbox"/>	Final Judgment
--------------------------	------------------	--------------------------	--------------------------	--------------------------	----------------

Joint Applicant:

<input type="checkbox"/>	The Final Decree	<input type="checkbox"/>	A Certificate of Divorce	<input type="checkbox"/>	Final Judgment
--------------------------	------------------	--------------------------	--------------------------	--------------------------	----------------

- a. A copy of the divorce document can be obtained from the Court where the divorce was finalized. There will be a fee applied by the Court in order to **issue and certify** the divorce document.
- b. If either party whose former marriage was dissolved or annulled **outside** of Canada, please visit Service Ontario's [Remarry after a divorce - Out-of-country divorces](#) page.

5. Who will be officiating the marriage?

- a. **RELIGIOUS CEREMONIES** are officiated by a registered marriage officiant:  
You can use this link to search for [Registered marriage officiants in Ontario](#)

Municipality (Town/City)	Last Name	First Name	Affiliation
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

- b. **CIVIL CEREMONIES** are officiated by a civil marriage officiant, including any of the following: An Ontario Judge, Justice of the Peace, or Municipal Clerk or their delegate under the authority of a marriage license.

Municipality (Town/City)	Last Name	First Name	Title
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

6. Do you have two witnesses prepared to be present for the ceremony?

**Marriage licenses are valid for three months (90 days) from the date of its issuance. It is recommended that you apply at least 30 days before your wedding date, to ensure adequate processing time. Please note that Marriage Licenses are issued by appointment only at the North Huron Municipal Office by the Clerk's Department. To book an appointment, please contact the Municipal Office at (519) 357-3550.**



## Birth Certificate Not Used as Form of Identification - Waiver

**RE: ISSUANCE OF MARRIAGE LICENCE NUMBER** G

We, \_\_\_\_\_ and \_\_\_\_\_, submitted a marriage licence application to the Township of North Huron on the date of \_\_\_\_\_.

Upon submission of our application, we submitted the following forms of identification:

Applicant: \_\_\_\_\_ Co-Applicant: \_\_\_\_\_

Identification #1: \_\_\_\_\_ Identification #1: \_\_\_\_\_

Identification #2: \_\_\_\_\_ Identification #2: \_\_\_\_\_

As one or both parties were unable to provide an original birth certificate to verify the correct spelling of their birth name, we understand and accept that the issuance of the above noted marriage licence is based on the name spellings we provided. By signing this form, we accept all responsibility, liability, and costs that may incur in the event that the marriage licence issued by the Township of North Huron is not accepted by the Office of the Registrar General.

X \_\_\_\_\_  
(Applicant Signature)

X \_\_\_\_\_  
(Co-Applicant Signature)

Witnessed by: \_\_\_\_\_  
(Name and Title)

Date: \_\_\_\_\_

Office of the  
Registrar General
**Marriage Licence Application**  
*Marriage Act - Form 3*

Applicant			Joint Applicant	
		Current last name or single name		
		First and middle names		
<input type="checkbox"/> Never married <input type="checkbox"/> widowed <input type="checkbox"/> divorced		Marital status	<input type="checkbox"/> Never married <input type="checkbox"/> widowed <input type="checkbox"/> divorced	
Country of divorce		If divorced	Country of divorce	
City of divorce if in Canada			City of divorce if in Canada	
Court file number			Court file number	
		Religion/Spirituality (optional)		
Age	Date of birth (yyyy/mm/dd)	Age and date of birth	Age	Date of birth (yyyy/mm/dd)
Province (if outside Canada, state the country)		Place of birth	Province (if outside Canada, state the country)	
Last name or single name		Parent's name and place of birth	Last name or single name	
First and middle names			First and middle names	
Province (if outside Canada, state country)			Province (if outside Canada, state country)	
Last name or single name		Parent's name and place of birth	Last name or single name	
First and middle names			First and middle names	
Province (if outside Canada, state country)			Province (if outside Canada, state country)	
Last name or single name		Parent's name and place of birth	Last name or single name	
First and middle names			First and middle names	
Province (if outside Canada, state country)			Province (if outside Canada, state country)	
Last name or single name		Parent's name and place of birth	Last name or single name	
First and middle names			First and middle names	
Province (if outside Canada, state country)			Province (if outside Canada, state country)	
Last name or single name		Parent's name and place of birth	Last name or single name	
First and middle names			First and middle names	
Province (if outside Canada, state country)			Province (if outside Canada, state country)	
Last name or single name		Parent's name and place of birth	Last name or single name	
First and middle names			First and middle names	
Province (if outside Canada, state country)			Province (if outside Canada, state country)	
Street name and number	Apt	Present address or postal address of applicants	Street name and number	Apt
City, town or reserve	Province/Country		City, town or reserve	Province/Country
Postal code	Telephone Number		Postal code	Telephone Number
Street name and number	Apt	Permanent address of applicants if different from above	Street name and number	Apt
City, town or reserve	Province/Country		City, town or reserve	Province/Country
Postal code	Telephone Number		Postal code	Telephone Number
Intended place of marriage (City, town, or reserve)		County or district	Intended date of marriage	
I declare that the above information is correct. Signature of Applicant		I declare that the above information is correct. Signature of Joint Applicant		
Date (yyyy/mm/dd)		Date (yyyy/mm/dd)		

Personal Information contained on this form is collected under the authority of the *Marriage Act*, R.S.O. 1990, c. M. 3 and will be used to determine whether to issue the marriage licence, to register and record the marriage, provide certified copies, extracts, certificates, search notices, photocopies and for statistical, research, medical, law enforcement, adoption and adoption disclosure purposes. It is an offence to knowingly make a false statement on this form. Questions about this collection should be directed to: the Deputy Registrar General, Office of the Registrar General, 189 Red River Road, PO Box 4600, Thunder Bay ON P7B 6L8. Telephone: 1-800-461-2156 (outside Toronto but within North America) or 416-325-8305 (in Toronto or outside North America), 416-325-3408 (TTY/Teletypewriter).