

The Corporation of the Township of North Huron

By-law No. 34-2020

A by-law to adopt a Street Naming Policy for the Township of North Huron.

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The Corporation of the Township of North Huron

By-law No. 34-2020

A By-law to adopt a Street Naming Policy for the Township of North Huron

WHEREAS Section 5 (3) of the Municipal Act 2001, S.O. 2001, c. 25, as amended provides that municipal power shall be exercised by by-law;

AND WHEREAS the Council of the Corporation of the Township of North Huron deems it expedient to adopt a Street Naming Policy;

NOW THEREFORE the Council of the Corporation of North Huron enacts as follows:

1. That the "Street Naming Policy" attached hereto as "Schedule A" is hereby adopted and shall form part of this by-law.
2. That this by-law shall come into force and take effect on the day of the final passing thereof.

Read a first and second time this 6th day of April, 2020.

Read a third time and passed this 6th day of April, 2020.

Bernie Bailey, Reeve

CORPORATE SEAL

Carson Lamb, Clerk

Schedule "A" to By-law No. 34-2020 Township of North Huron

A policy and procedures for the selection and assignment of street names within the Township of North Huron

1. Short Title

- 1.1. This policy may be cited as the "Street Naming Policy".

2. Purpose

- 2.1. The function of municipal street naming is to enable people and emergency services to locate properties readily. In order to provide for orderly growth within the Township, a uniform system to assign street names, as established by the Township accomplishes this objective.
- 2.2. The Street Naming Policy outlines the procedures and processes associated with the selection and assignment of street names.
- 2.3. This policy has been developed to provide guidance in the process of naming newly constructed municipal streets or renaming existing streets as deemed appropriate. The policy has been established to ensure that the Township's heritage, culture, and regional and cultural significance is considered in the naming of streets.

3. Scope and Applicability

- 3.1. This Street Naming Policy applies to any public or private streets within the municipal boundaries of the Corporation of the Township of North Huron.
- 3.2. This policy does not apply retroactively. Naming arrangements that pre-date this policy are not subject to its terms.

4. Definitions

- 4.1. "Clerk" shall mean the Clerk or designate of the Township of North Huron, appointed by By-law;
- 4.2. "Council" refers to the current elected Council of the Township of North Huron;
- 4.3. "Developer" in this policy refers to any person or corporation initiating a project where the implementation of new streets is included;
- 4.4. "Draft Plan of Subdivision" is a document that shows the surveyed boundaries, location, size, and streets of a proposed subdivision;
- 4.5. "Duplicates" refers to street names that are identical, regardless of street suffix;
- 4.6. "Heritage" means tangible culture (such as buildings, monuments and artifacts) and intangible culture (such as traditions, language and person(s)) that has a shared significance connected to the past;
- 4.7. "Master Reserve Street Name List" refers to the official database of names intended to be used as street names within the Township of North Huron that Council can select from when going through the process of naming a street;
- 4.8. "Suffix" (or Street Suffix) refers to words that follow a street name and usually indicate the type of street configuration and or street direction;
- 4.9. "Theme Naming" names that have a commonality to create a sense of place or belonging; and
- 4.10. "Township" shall mean the Corporation of the Township of North Huron.

5. Procedures

Development of the Master Reserve Street Name List

- 5.1. The proponent of a development which incorporates new public or private streets, any interested body, or any Township citizen can at any time submit street name requests for consideration to be added to the Master Reserve Street Name List.
- 5.2. The Public Works Department is responsible for processing street name requests for consideration. Street name requests are evaluated for suitability

and appropriateness based on conformity with the street naming policies contained herein.

- 5.3. Written requests are to be submitted to the Director of Public Works and must clearly identify the criteria that the suggested name qualifies under as outlined in Section 5.4. of this Policy.
- 5.4. In order for a potential street name to be placed on the Master Reserve Street Name List, it must meet at least one of the following criteria:
 - i. The name must have historical significance;
 - ii. The name must be associated with the Township's heritage;
 - iii. The name must be culturally or regionally significant;
 - iv. The name must recognize wildlife, flora, fauna or natural features that are unique to the Township; or
 - v. The name must pay homage to a resident that lost their life while in service with the Canadian Armed Forces
- 5.5. Proposed street names will not be considered for the Master Reserve Street Name List if they are derogatory, discriminatory in nature, slang, crude, overly complex, or the same or similar in nature (either in spelling or pronunciation) to an existing street regardless of street suffix.
- 5.6. Proposed street names will be vetted against all street names within the Township of North Huron to ensure that there are no duplicates. These names will be vetted by the Public Works Department before being added to the Master Reserve Street Name List by the Clerk.
- 5.7. Approved street names are to be placed on the Township's Master Reserve Street Name List for future use. Only approved street names may be assigned to public and private streets.
- 5.8. The Clerk is responsible for maintaining the Master Reserve Street Name List and all records related thereto. The Master Reserve Street Name List will include a database of potential street names and theme naming lists sorted by the following categories:
 - i. Street names of historical significance;
 - ii. Street names associated with the Township's heritage;
 - iii. Street names that are culturally or regionally significant;
 - iv. Street names recognizing wildlife, flora, fauna or natural features that are unique to the Township; and
 - v. Street names paying homage to a resident that lost their life while in service with the Canadian Armed Forces or emergency services such as fire, police and paramedic services.

Street Naming Process

- 5.9. The naming of new public and private streets is the responsibility of Council. However, all street names assigned in the Township of North Huron must be approved by the County of Huron in the manner set out in this Policy.
- 5.10. All streets named by the Council of the Township of North Huron will be selected from the Master Reserve Street Name List.
- 5.11. Developers are encouraged to review the most recent copy of the Master Reserve Street Name List if they wish to make suggestions for the street name of their development. Council has final authority on the name of all streets within North Huron and has no obligation to proceed with the suggested name submitted by the developer.
- 5.12. Street names will be assigned at the time of approval of the draft plan of subdivision and utilized from that point forward in the development process.
- 5.13. When a new public or private street is required to be named, a staff report to Council shall be generated by the Public Works Department which:
 - i. Provides the details surrounding the street(s) in question;
 - ii. Indicates the general size and scope of the development;
 - iii. Provides the name of streets adjacent to the street(s) to be named;

- iv. Assigns the street name suffix as set out in Section 5.14. of this Policy; and
 - v. Includes a copy of the up-to-date Master Reserve Street Name List.
- 5.14. The assignment of street name suffixes is based on the type of road and will be determined by the Public Works Department. Permitted suffixes are as follows:

Major Urban and Rural Roads	Small Roads	Cul-de-sac and Other Road Types
Avenue	Drive	Court
Boulevard	Bend	Place
Street	Gate	Cove
Road	Manor	Crescent
Line	Alley	Square
Concession	Way	Park
Terrace	Walk	Plaza

- 5.15. When naming a street, a list of five (5) names contained on the Master Reserve Street Name List, in order of preference, will be generated by Council and forwarded by staff to the County of Huron Planning Department for endorsement.
- 5.16. The list of five (5) preferred names developed by Council will be tested by the County of Huron Emergency Services under the following criteria:
- i. That there is duplication or similarity to other street names within the County of Huron or neighbouring communities;
 - ii. That the preferred names are considered to have ease of pronunciation and spelling; and
 - iii. That the street names do not contain symbols or acronyms.
- 5.17. Once reviewed and tested by the County of Huron Emergency Services, the permissible street names from the suggestion list will be returned by the County of Huron Planning Department for Council's consideration.
- 5.18. Following a final decision of Council, the approved name(s) will be forwarded with the resolution of Council to the County of Huron for addition into the 911 System. The developer will also be notified of the final decision and resolution of Council.
- 5.19. Once named, the assigned street name(s) are to be considered permanent.
- 5.20. Addresses (street numbers) are assigned by the County of Huron Planning Department.
- 5.21. Street signs are ordered by the Public Works Department and provided to the developer for installation.