



## Township of North Huron – Marriage Licence Application Package

### Marriage Licence Application: General Information

**Please note that Marriage Licences are issued by appointment only. To book an appointment please contact the Municipal Office by calling 519-357-3550.**

You can also find information and resources on our website at the: [North Huron Marriage and Civil Ceremonies Web Page](#) or at the Service Ontario Website: [Service Ontario - Getting Married](#).

#### To get married in Ontario, you will require the following:

1. A marriage licence
2. An authorized marriage officiant (religious or civil)
3. Two witnesses

#### Marriage Licence Application Requirements:

To successfully apply for a marriage licence, both parties to the proposed marriage must:

1. Be at least 18 years of age. If any party is 16 or 17 years of age, an additional consent form must be signed by parents or legal guardians and submitted with the application.
2. Fill out the Marriage Licence Application – Form 3 in its entirety, complete with signatures from both applicants.
  - Printed forms are available at Wingham Town Hall located at 274 Josephine St Wingham ON, Monday to Friday, 8:30 am - 4:30 p.m.
  - Online fillable PDF forms are available at: [Service Ontario Marriage Licence Application Form 3](#).
3. Produce two **original and valid** pieces of government-issued identification, one including photo identification. Any copies or expired identification will not be accepted. See the following table for a list of accepted identification:

Birth Certificate (Including any change of name certificates)	United States Green Card
Valid Passport	Native Status Card
Valid Driver's Licence	Record of Immigration Landing
Canadian Citizenship Card	Permanent Residency Card
Canadian Government Refugee Travel Document	Citizenship Card from any country
Conditional Release Identification Card	Ontario Photo ID Card



- a. If one of the above pieces of identification does not include a birth certificate, for either, or both parties, the applicable party must also fill out and sign the waiver form: *North Huron Marriage Licence Application – Waiver – Birth Certificate Not Used as Form of Identification*.
    - i. You can order/replace a birth certificate online at: [Service Ontario - Get or Replace an Ontario Birth Certificate](#).
  - b. If any of your identification is in a language other than English or French, you must present it with an official translation of the document.
4. If applicable, produce official proof of divorce from a previous marriage. This can include the **original** or **court-certified copy** of one of the following documents:
- the final decree
  - the final judgement
  - a certificate of divorce
  - A copy of the divorce document can be obtained from the Court where the divorce was finalized. The Court will charge a fee to **issue and certify** the divorce document.
  - If either party whose former marriage was dissolved or annulled **outside** of Canada, please visit Service Ontario's [Getting Married](#) page.
5. When you are ready to apply for and purchase the marriage licence, you will need to set up an appointment date and time by contacting the Township of North Huron Clerk's Office at 519-357-3550. Offices hours are Monday to Friday, 8:30 a.m. to 4:30 p.m.
- It is not necessary for both the applicants to be present to purchase a marriage license. One party may obtain the license provided that the completed and signed application, accepted original identification, and any supporting documentation required are provided for both applicants.
  - You can find up-to-date licensing fees at the following link in the current Fees and Charges By-law: [Township of North Huron By-laws](#).

**\*\*\* Please be mindful that marriage licenses are only valid three months (90 days) from the date of issue. \*\*\***



## Authorized Marriage Officiants - Religious or Civil

**Religious ceremonies** are officiated by a registered marriage officiant: You can use this link to search for [Registered marriage officiants in Ontario](#).

**Civil ceremonies** are officiated by a civil marriage officiant, including any of the following: An Ontario Judge, Justice of the Peace, or Municipal Clerk or their delegate under the authority of a marriage license.

Authorized Marriage Commissioners for the Township of North Huron are listed below:

Name	Phone Number	Email
Emily Phillips	(519) 357-0406	<a href="mailto:grannyphillips@hotmail.com">grannyphillips@hotmail.com</a>
Margaret Speer	(519) 357-0505	<a href="mailto:mspeerweddings@gmail.com">mspeerweddings@gmail.com</a>
Alice McDowell	(519) 523-9549	<a href="mailto:afmcd63@gmail.com">afmcd63@gmail.com</a>

### Office of the Registrar General - Marriage Office

189 Red River Road PO Box 3000

Thunder Bay ON

P7B 5W0

Telephone: 1-800-461-2156 (within North America)

Telephone: 416-325-8305 (in Toronto or outside of North America)

### Witness Requirement

You will require two witnesses to be present for the ceremony. In some civil ceremonies, you may be able to pay an additional fee for witnesses to be provided.



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**Waiver: Birth Certificate Not Used as Form of Identification**

**RE: ISSUANCE OF MARRIAGE LICENCE NUMBER G\_\_\_\_\_**

We, \_\_\_\_\_ and \_\_\_\_\_,

submitted a marriage licence application to the Township of North Huron on the date of \_\_\_\_\_.

Upon submission of our application, we submitted the following forms of identification:

Name:

\_\_\_\_\_

Identification #1:

\_\_\_\_\_

Identification #2:

\_\_\_\_\_

Name:

\_\_\_\_\_

Identification #1:

\_\_\_\_\_

Identification #2:

\_\_\_\_\_

As one or both parties were unable to provide an original birth certificate to verify the correct spelling of their birth name, we understand and accept that the issuance of the above noted marriage licence is based on the name spellings we provided. By signing this form, we accept all responsibility, liability, and costs that may incur in the event that the marriage licence issued by the Township of North Huron is not accepted by the Office of the Registrar General.

**X**

\_\_\_\_\_

**X**

\_\_\_\_\_

Witnessed by: \_\_\_\_\_

(Name and Title)

Date: \_\_\_\_\_