



# Raffle Application Checklist

Name of Organization: \_\_\_\_\_

Address: \_\_\_\_\_ Member Contact: \_\_\_\_\_

\_\_\_\_\_ Email Address: \_\_\_\_\_

The items listed below must be enclosed with your **Application to Manage and Conduct a Raffle Lottery** form.

- License Fee**
  - 3% of total prizes to be awarded
  - The cheque made payable to the *Township of North Huron*
  - The cheque **must** be drawn from your designated lottery trust account
- Sample/Mock Ticket**
- Complete List of Prizes with Retail Value listed**
- Rules for the Draw**
  - A detailed description of the sequence of the prize draws and in the case of 50/50 draws, the maximum value of the prize.
- Prizes Must be at Least 20% of Total Ticket Sales**
- Complete “Application to Manage and Conduct a Raffle Lottery” with:**
  - Location, date & time of the proposed draw
  - The price of the tickets
  - Total number of tickets to be printed
  - Charitable use of proceeds must be specific
  - If the prize value totals \$10,000 or more, a financial guarantee from a financial institution is required and must be made payable to the Township
  - Signed by two principal officers

**Please Return Completed Reports to the North Huron Municipal Office  
274 Josephine Street, P.O. Box 90, Wingham, ON N0G 2W0**

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